

Event & Catering

GUIDE



#18 Buena Vista Street , San Ignacio, Cayo | Tel:(501) 824-2034/2125 | Fax:(501)824-2134

Website: www.sanignaciobelize.com

Contact: events@sanignaciobelize.com



San Ignacio Resort Hotel, Belize's Hotel of the Year 2012 and Hospitality Award 2015 winner, is the premier location to host social and corporate events in the Cayo District. With 5700 sq. ft of conference and meeting space available, our experienced team can assist you with everything— from catering to rooming lists.

Our largest convention centre, the Bedran Hall, is the perfect venue for big conferences, workshops, and receptions. Since completing renovations in March 2010, it has been the preferred venue for a variety of personal and business occasions in San Ignacio.

Our Caracol Room is also an adequate venue for small conferences and parties. Air-conditioned for comfort, this venue offers natural lighting and an amazing view of the jungle and surrounding hillside— a meeting room where coffee breaks include watching the birds feeding in nearby trees.

Our Resort boasts the best conference and reception facilities together with the most hospitable and accommodating services in the region.

We look forward to working with you in making your event a successful one.



Venue Options



Bedran Hall

Amenities include:

- Air conditioner
- Internet access
- Lush carpeting
- Wooden Dance Floor
- Private outdoor terrace overlooking the jungle
- Furniture
- Bar Space
- Restrooms



Caracol Room

Amenities include :

- Air conditioner
- Internet access
- Podium
- Large bay windows
- Furniture
- Restrooms



Pool Area

Amenities include :

- Outdoor pool area
- Jungle view
- Furniture
- Restrooms

Projector, DVD player/TV, PA system, and microphones are also available upon request

Accommodations

We offer 24 rooms all with beautiful views. Our room amenities include:

- Air Conditioning
- Ceiling Fan
- Private hot and cold bath
- Telephone
- Cable TV
- Internet access
- In-room safes
- Hair dryers



Honeymoon Suite

Our Master Suite features hardwood floors, local art, woven tapestries, and a commanding view of the swimming pool area, river valley, and rainforest. This room holds up to 2 persons and includes a King bed, sitting area, balcony with lounge chairs, private Jacuzzi, butler upon request, private TV, and all other amenities.



Family Suite

Our Family Suite features one of our largest bathrooms along with a living area and a sleeper couch. This room can hold up to 6 persons and includes one Queen bed, one Double bed, one Single bed, a pull-out couch, a plasma TV, and all other amenities.



Garden Room

These rooms have recently been renovated and include either a King bed or, one Queen and a Double bed, private balcony with garden seats and a hammock, flat screen TV, and all other amenities. These rooms have access to the Resort's patio.



Balcony Rooms

These rooms have recently been renovated and include either one King bed or one Queen and a Double bed, private balcony with hammock, flat screen TV, and all other amenities. These rooms overlook our garden area.



Regal Room

These rooms were named after the Royal Visit of Her Majesty Queen Elizabeth II in 1994. Regal rooms are available with either one King bed or one Queen and a Double bed, flat screen TV, and all other amenities.

Prices are in Belize Dollars and exclusive of 9% Room Tax and 10% Service Charge

Booking Policy & Additional Notes

Deposit:

- 50% deposit of total bill is required at booking confirmation
- Other 50% is due one week prior to event date

Cancellation:

Should it become necessary to cancel your event, our cancellation policy is as follows:

- Cancelling 30 days prior to confirmed date will result in return of deposit less cancellation fee of \$100
- Cancelling at 2 weeks prior to event date, will result in 50% refund of the 50% deposit
- Cancelling within 1 week of confirmed date will result in forfeit of all deposit

NOTE:

- Our Banquet/Events Manager will be on site during the event
- Booking client is responsible for any damage incurred to the Resort's property by their guests
- Our Security personnel is a requirement for the duration of your event
- Once glasses are rented from us, a breakage fee will be assessed at the end of the event
- For weddings: Our staff service goes up to serving of the wedding, approximate time 10:30pm
- Function time is limited to no later than 2:00am
- San Ignacio Resort Hotel reserves the right to deal with any unruly guest or situation and possibly closing the function early should any situation threaten the peace and safety of everyone